

## **ALTERNATIVA FILM LABS**

### **PRIVACY POLICY**

This Privacy Policy defines the procedure for processing and protecting personal information of the Alternative Lab project participants ("You"), including the following programs: PITCHING TRAINING, IMPACT LAB, Film labs ("Program") received by Inservice LLP ("We").

#### **1. INFORMATION WE COLLECT**

For reviewing the applications of the Program participants, we request the following information:

- Participant's surname, name, and patronymic;
- Participant's contact details: email address and phone number;
- Participant's place of residence;
- Participant's social media information;
- Participant's motivation letter;
- Information on previous projects, work experience, achievements, as well as other information specified in the CV;
- Photo / video image;
- Other information about the participant, which the participant will provide additionally.

#### **2. PURPOSES OF PERSONAL INFORMATION COLLECTION**

The program may use the information for the following purposes:

- Organizing the Program activities;
- Reviewing applications;
- Communicating with participants;
- Ensuring the safe and stable operation of the Program websites;
- Promoting the Program.

#### **3. HOW WE PROCESS YOUR DATA**

The processing of your personal data may include accumulation, storage, modification, addition, use, distribution, depersonalization, blocking and destruction of personal data.

#### **4. YOUR RIGHTS**

Regarding your personal information, you have the right to:

- change, update, supplement the provided personal information by writing to us at: [impactlab.info@alternativa.film](mailto:impactlab.info@alternativa.film);
- unsubscribe from e-mails by using the "unsubscribe" link in such e-mails;
- delete cookies and change the settings of cookies in your browser;
- send your requests, including requests regarding the use of personal data, to: [impactlab.info@alternativa.film](mailto:impactlab.info@alternativa.film)

#### **5. TRANSFER OF PERSONAL INFORMATION**

In the course of processing, we may transfer the participants' personal information:

- To the Jury Members: We may share your personal information with invited members of the Jury for review of your application.
- To the website visitors: We may share your personal information with other visitors to our site when forming the shortlist of participants and for publishing the results of the program.
- Within the corporate group: We may transfer your personal information to our subsidiaries or other organizations affiliated with inDrive.
- To third party providers: We may collaborate with third party marketing platforms and other providers to render certain marketing services to us.

as well as in cases stipulated by law.

## **6. PERSONAL DATA DISSEMINATION**

We have the right to publish the results of the Program on the website [www.alternativa.film](http://www.alternativa.film), in social networks, in the media.

## **7. COOKIES AND SIMILAR TECHNOLOGIES**

We use cookies and other similar technologies on the Program website. The information collected using these tools does not make it possible to identify a specific person.

## **8. DEADLINES FOR PERSONAL INFORMATION PROCESSING**

Personal data shall be stored until the purposes of processing are achieved. We may continue to store user data where required by law.